

APPLICATION GUIDELINES:

Please review this information prior to completing the application and paying the application processing/screening fee. All applicants must be over 18 and are required to meet the rental criteria in order to qualify. Each applicant over the age of 18 must complete a separate application. We process completed applications in the order they are received. Any incomplete, inaccurate, or falsified information will be grounds for denial.

APPLICATION QUALIFYING CRITERIA:

Andrews Realty, Inc. supports equal housing opportunity, including the Fair Housing Act as amended, a federal law applicable in all states that prohibit discrimination in housing based on race, color, religion, sex, national origin, familial status, or disability. In addition, many states and localities have their own local fair housing laws or ordinances, which may protect additional characteristics from discrimination in housing. We do not discriminate on the basis of any state or locally protected characteristics.

REQUIREMENTS:

- Credit FICO score 675 minimum (We will order a credit report on your behalf)
- Proof of income from prior two months attached in .pdf or .jpeg format if submitted online or copies attached to hand in person (pay stubs, SSI/SSDI statements, LES, veteran benefit statements, bank statements and/or offer letters from employers, etc.) we look for 2.5x minimum
- Copy of valid photo ID
- Payment of \$25 Venmo, cash, or money order

SUBMITTING APPLICATION:

IN PERSON: Please ensure you have the following:

- Completed Application
- Proof of income documents
- Copy of Valid photo ID (Both sides)
- \$25 processing/screening fee

APPROVAL PROCESS:

Applications are run in the order we receive them- after processing your application MyRental will send an email to the email provided on your application requesting additional information (and payment if you submitted online). Once we receive the credit report back, we ensure all other requirements are met then contact you within 1-2 business days of receiving the credit report. Regardless of if your application is accepted or denied, you will receive an email informing you of the decision.

James Andrews

@andrewsrealty



venmo

ONLINE: Please submit to

andrewsrealty@att.net and attach the following:

- Completed Application
- Proof of income documents
- Copy of Valid photo ID (Both sides)
- Payment will be required when completing the credit check portion of the screening process